

## Allenton Big Local Partnership Group (ABL Group)

### 11<sup>th</sup> September 2018, 5pm, Slaney Close Community Room

| Resident members        | Name                | Representing               | Present (P)<br>Apologies (A)<br>No Apologies (NA) |
|-------------------------|---------------------|----------------------------|---|
|                         | Edith Lang          | Chair/ Resident            | P   |
|                         | Slyvie Dutson       | Resident                   | A   |
|                         | Rebecca Manship     | Resident / Comms           | A   |
|                         | Heather Russo       | Resident                   | A   |
|                         | Joe Russo           | Resident / Enthusiasm      | P   |
|                         | Margaret Woodbridge | Resident                   | P   |
|                         | Claudia Bain        | Resident                   | p   |
| <b>Advisory Members</b> | Helen Faulconbridge | Derby Homes                | NA  |
|                         | Simon Edwards       | Derby Adult Learning       | A   |
|                         | Rebecca Hudson      | Neighbourhood Board        | NA  |
|                         | Mairi Radcliffe     | St Martins / Community Hub | A   |
|                         | Sharon Sewell       | Derby City Council         | NA  |
|                         | Carl Willis         | Derby City Council         | P   |
|                         | Mick Whitehead      | Oscar Representative       | A   |
|                         | Bill Badham         | Big Local Rep              | P   |
| <b>Workers</b>          | Kay Kennedy         | Plan Coordinator           | P   |
| <b>Attendee</b>         | Jane Bettany        |                            | P   |

|    |  | Action |
|----|--|--------|
| 1. | <p><b><u>NOMINATE CHAIR</u></b></p> <p>Edith was nominated to Chair the meeting.</p>   |        |
| 2. | <p><b><u>APOLOGIES</u></b></p> <p>Apologies were given by those indicated above.</p>   |        |
| 3. | <p><b><u>Reviewing the Community Profile</u></b></p> <p>Bill led a presentation on the stats and the new Plan.<br/>Bill said the Plan is “aimed in the right direction”.<br/>Please see additional notes.</p> <p>Jane will put together a proposal to be sent to Kay which will need to be sent on to Joe, Edith &amp; Bill. Then Jane will upload the Plan on to the website.<br/>Jane to meet with Rebecca to plan the review using media services.<br/>Surveys to be started in the next couple of weeks.<br/>The focus groups are going to be started in mid-November. Jane will also be doing 1-1 interviews.</p> |        |

|    |   |  |
|----|---|--|
| 4. | <p><b><u>Budgets and underspends</u></b></p> <p>There are a few invoices still outstanding. There is an underspend with the Community Chest budget as it's not a predictable spend.<br/>There are various underspends but it's not finalised as we are only halfway through the current financial year and there will probably not be underspends by the end of the year.<br/>There is no unallocated underspend and there is no projected underspend.</p> <p><b>ACTION:</b> Kay needs to check where in the budget the new plan fee was taken from.<br/><b>ACTION:</b> See how many invoices from DCC are missing.<br/><b>ACTION:</b> Chase up DALs signed SLA</p>   | Kay<br>Kay<br>Kay                            |
| 5. | <p><b><u>St Martins update</u></b></p> <p>The decorators have finished and the renderers are leaving soon. The scaffold has gone. The electric works will be completed ready for further electrical work to be processed. Kitchen fitters have finished. The main entrance, doorways to the church and bannisters to be completed.<br/>Steps have an Open Day on 21<sup>st</sup> of September 2018 10-12pm.<br/>The opening for Chatterbox café is 15<sup>th</sup> October at 7am.<br/>Rebecca and Carl met to discuss advertising and doing bitesize media chunks.</p> <p><b>Funding request:</b> There was a funding request from St Martins for a further £10,000 to cover the tarmacking the entrance and other external groundworks. Having discussed the budget there are currently no excess funds in this years plan to accept the proposal for the Big Build Project.<br/>There is a chance to review this at a later date.</p>  |  |
| 6. | <p><b><u>Minutes from last meeting</u></b></p> <p>The healthy eating budget was carried over to the Christmas events budget.</p> <p>Janes SLA has been created, this will be signed next week.</p> <p>The DBS certificates are in the process of being renewed. Nicola will send the email with the instructions.</p> <p>Heather, Rebecca, Luci and Kay met to discuss applying for the Creative Civic Change programme. It was good meeting. An expression of interest will be done. Heather and Rebecca are on holiday so Luci will put the final draft together. Edith needs to sign so there will be another meeting to do this before the 26<sup>th</sup> September 2018 deadline.</p> <p>An SLA for Rebecca will be put together by Nicola and Kay.</p> <p>Amendments to last months minutes: Margaret is on the events committee and will be at the next meeting.<br/>The Creative Civic Change deadline is 26<sup>th</sup> September not October as previously minuted.</p> | Heather/<br>Luci/Edith<br><br>Nicola/<br>Kay |
| 7. | <p><b><u>AOB</u></b></p> <p>Nicola is now the new LTO she will be joining the monthly meetings from October.</p>  |  |

|          |  |            |
|----------|--|------------|
|          | <p>Claudia has now joined the Partnership. We welcome her to the Partnership and look forward to having her on board.</p> <p>Kay needs to send link for the Partnership Review and circulate newsletter.</p> | <p>Kay</p> |
| <p>8</p> | <p><b><u>What difference have we made</u></b></p> <p>We have launched the Review of the Community Profile.<br/> We have a new permanent LTO. And we have welcomed Claudia to the Partnership.</p>            |            |