

**Allenton Big Local Partnership Group (ABL Group)  
13<sup>th</sup> November 2018, 5pm, Slaney Close Community Room**

| Resident members        | Name                | Representing                         | Present (P)<br>Apologies (A)<br>No Apologies (NA) |
|-------------------------|---------------------|--------------------------------------|---------------------------------------------------|
|                         | Edith Lang          | Chair/ Resident                      | P                                                 |
|                         | Slyvie Dutson       | Resident                             | A                                                 |
|                         | Rebecca Manship     | Resident / Comms                     | P                                                 |
|                         | Heather Russo       | Vice Chair/Resident                  | P                                                 |
|                         | Joe Russo           | Resident / Enthusiasm                | P                                                 |
|                         | Margaret Woodbridge | Resident                             | P                                                 |
|                         | Claudia Bain        | Resident                             | A                                                 |
| <b>Advisory Members</b> | Helen Faulconbridge | Derby Homes                          | NA                                                |
|                         | Simon Edwards       | Derby Adult Learning                 | P                                                 |
|                         | Mairi Radcliffe     | St Martins / Community Hub           | P                                                 |
| <b>Workers</b>          | Bill Badham         | Big Local Rep                        | P                                                 |
|                         | Kay Kennedy         | Plan Co-ordinator                    | P                                                 |
|                         | Nicola Lewis        | LTO/Enthusiasm                       | P                                                 |
| <b>Attendees</b>        | Sharon Sewell       | Derby City Council                   | N/A                                               |
|                         | Carl Willis         | Derby City Council                   | P                                                 |
|                         | Mick Whitehead      | Oscar Representative                 | P                                                 |
|                         | Rebecca Hudson      | Neighbourhood Board                  | P                                                 |
| <b>Visitors</b>         | John Evans          | Cllr local area                      | P                                                 |
|                         | John Bestwick       | Head of Allenton Traders Association | P                                                 |
|                         | Jan Blaney          | Resident                             | P                                                 |
|                         | Anjela Mapp         | Derby City Homes                     | P                                                 |

|    |                                                                                 | Action |
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| 1. | <b><u>NOMINATE CHAIR</u></b><br><br>Heather was nominated to Chair the meeting. |        |
| 2. | <b><u>APOLOGIES</u></b><br><br>Apologies were given by those indicated above.   |        |

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| 3. | <p><b><u>Local Rep update</u></b></p> <p><b>1. Annual partnership review</b> is complete and submitted, with 7 resident members, 3 advisory and 3 workers. (There must be at least 5 residents and always a majority with a minimum partnership number of 8)</p> <p><b>2. A second vice-chair</b> proposal, where one is always independent of the LTO, has been accepted by Local Trust. The ABL constitution will be updated as part of the new plan and put to the AGM for ratification.</p> <p><b>3. The Big Local Rep role</b> is being updated. Bill is reapplying for his job and looks to stay on with the 4 areas he currently supports. The deadline is 10 December.</p> <p><b>4. The Creative Civic Change</b> bid did not get through, with only 5 places eligible for 65 Big Local Expressions of Interest. Ideas from the bid should be considered in developing the new plan.</p> <p><b>5. When the money runs out</b> is a blog on the Local trust website. Big Local is wrapped up by 31<sup>st</sup> March 2026. ABL should aim to complete spend in the autumn of 2025.</p> <p><b>6. Louise Tickle is a Local Trust national journalist</b> here to help locally. The opening of the community hall would be an ideal opportunity to involve her.</p>                                                                                                                                                                                                                                                                                                                         | RM<br><br>RM<br><br>BB |
| 4. | <p><b><u>Reviewing the community profile</u></b></p> <p>Jane has done a report of her work. There have been 80 questionnaires filled in with more to come back to her. Jane is meeting with Nacro parents tomorrow (Wednesday 14<sup>th</sup> November) and Chris Walker from Allenton Job club next week. Jane is running the focus groups next week on Tuesday (20<sup>th</sup> November) and Wednesday (21<sup>st</sup> November). Out of the 35 residents that indicated on the surveys that they would like to attend the focus group, only 5 have confirmed that they will be attending so Jane and Rebecca will share on social media to reach out to the wider Allenton audience.</p> <p>Jane would like to contact the people who have had Bursarys and Community Chest funding.<br/>ACTION: Kay to send over the list</p> <p>Jane will be helping at the Xmas event doing surveys and has plans to go up and down the queues with 'Make A Wish For Allenton' postcards with a prize draw and to video people reading out their wish if they are happy for us to do that. The initial response shows that the priorities are still valid and they are still the same issues that the community are facing especially regarding crime. It has been brought to the attention that there is a lack of activities and groups for children of the ages 6-10. Youth clubs in the area run from age 11-17 and will accept younger people if they are in the transition from year 6 to year 7 and they haven't yet turned 11. But there isn't really anything available for that age range.</p> | Kay                    |
| 5. | <p><b><u>St Martins Update</u></b></p> <p>Chatterbox Café is now open, the staff are really lovely and welcoming and the café is getting busier by the day. There was a hygiene inspection last week and the Café received a 5* rating!</p> <p>There are still some groundworks that need completing but the congregation have lent the project around £40,000 to help finish and tie up the loose ends.</p> <p>We are getting very excited about the opening for St Martins and there have been lots of enquiries from groups about using St Martins.</p> <p>There are a few groups already using the Church, Marty's Tots which is a group for parents and young children in the area that runs every Thursday. There is a Zumba group that runs every Tuesday. There is also an Armed Forces and Veterans lunch that runs every Saturday. Also the ABL youth club Little Bounce is every Friday.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |

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|    | <p>There have been 11 jobs created through the project and volunteering opportunities have also been created.</p> <p>We are pleased and excited to announce the official opening of St Martins Church is 1<sup>st</sup> February 2019.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |
| 6. | <p><b><u>Xmas event update</u></b></p> <p>Everything is on schedule. Posters and tickets will be arriving in the next week. Selection Boxes and hats are waiting to be collected from B&amp;M and will be collected soon. The reindeers are booked.</p> <p>Margaret has a meeting with Mairi to go through the logistical stuff like safety procedures. Mairi and Margaret are to meet to discuss a risk assessment for the event.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |
| 7. | <p><b><u>Budget and Finance report</u></b></p> <p>The bank balance is at £100,558.65.<br/> In Quarter 1 the expenditure was £17,037.09.<br/> In Quarter 2 the expenditure was £28,169.12.<br/> The spend for October was £9376.90.<br/> The spend for the current tax year is £54,583.11.<br/> The £7000 for the profile review that was due to be moved into priority 4.2 was agreed by Zoe at the Local Trust and was moved over.<br/> The committed spends until the end of the tax year (31<sup>st</sup> March 2019) is £82,506.64.</p> <p>From the next finance report 'unallocated funds' is to replace the word 'Underspend'.</p>                                                                                                                                                                                                                                                                                                                                                | Haydn |
| 8. | <p><b><u>Reports</u></b></p> <p>All reports are completed and they are very well put together.</p> <p>Mentoring reports – as the information in these reports are sensitive and sometimes can make it easy to identify the young people involved there was discussion around how to make it so that the report can be made public. It was decided that the mentoring reports in future will include a summary that will be made public.<br/> Paper copies will no longer be made available for the meetings.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |
| 9. | <p><b><u>Minutes from last meeting</u></b></p> <p>Things have been made clear about who's responsibility it was to send invoices over to Allenton Big Local. The Bursarys Scheme uses the academic year for applications not the current financial year. So people wishing to use the Bursary scheme can apply once per academic year. And it does state this in the guidelines.</p> <p>Kay has amended the bursary form to include the date next to the signature line so hopefully the date will no longer be missed when the form is being filled out.</p> <p>Nicola has been in contact with Zoe from Local Trust to seek permission to transfer monies between budget headings regarding the fee for the new plan. This was approved and the money has been moved.</p> <p>We have received some invoices from the Work Club.</p> <p>The AGM has been booked for February.<br/> Rebecca has let the market know that the Xmas event is not going to be at the market this year.</p> |       |

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| <p>10.</p> | <p><b><u>AOB</u></b></p> <p><b>LTO update:</b> in the light of a recent article in the local press Bill summarised the Local Trust's continuing complete confidence in Enthusiasm as the Local Trusted Organisation for Allenton Big Local. It has offered sound governance and transparent accountability, strong financial recording and reporting and has always supported Allenton Big Local in its vision and mission to represent the needs and aspirations of the Allenton community. Bill has published a short blog available on ABL's website, setting out how Big Local is run and the effective measures to ensure things are run well and to the maximum benefit of the local community.</p> <p>St martins are putting a proposal together for their 18hour launch event. 18 hours was chosen to represent the 18 months it's taken to complete the project. The theme of 18 will be prominent throughout and will be ran over the course of one day. For example, 18 cakes have been donated, there will 118 free breakfasts, etc.</p> <p>St Martins are expecting over a thousand people throughout the day and the whole day is open for local community.</p> <p>The expected cost for this event is £1800.</p> <p>John Bestwick the head of the Allenton Traders Association has put forward a community chest application for help towards the Christmas trees above the local shops the amount applied for:</p> <ul style="list-style-type: none"> <li>• £1036 – for Christmas trees with mounting/removal and disposal costs £37.00 per unit with 28 units.</li> <li>• £506 - New flags for 2019 and some additional poles for newly participating traders.<br/>= £1542.00.</li> </ul> <p>However as the limit for the Community Chest fund is £1000. It was decided that £1036 would be awarded to cover the cost of the Christmas trees. We look forward to seeing them above the local shops.</p> <p>We had a Community Chest application to set St Martins up with broadband for the first year. This has been approved by the Community Chest committee. The total amount applied for:</p> <ul style="list-style-type: none"> <li>• £60 - installation fee,</li> <li>• £604.80 - 12 months package fee</li> <li>• £119.99 - NetGear range extender<br/>=£784.79.</li> </ul> <p>This Community Chest application was successful and a purchase order has been raised for this.</p> |  |
| <p>11.</p> | <p><b><u>What difference have we made</u></b></p> <p>We have had a fantastic Opening Day proposal from Carl for St Martins Church.</p> <p>The new plan review is coming along nicely.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |