

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
<p>Project outcomes (from SLA)</p> <p>Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events</p>			
Reporting period dates	July to September 2018	Nr and age of people benefiting from the project during the reporting period	
<p>Introduction</p> <p><i>Tell us basic information about the project and its outcomes and aims for reporting period.</i></p> <p>The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following:</p> <ul style="list-style-type: none"> • Free access to computers, telephones and stationery • Training in the use of Find a Job – Job Centres' preferred search engine • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Pathways to Employment team for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2018 Cumulative total	28 Sep 2018 Cumulative total	21 Dec 2018 Cumulative total	28 March 2018 Cumulative total	Contract target April 2018– March 2019	Comments
No. of sessions held to date	10	21			48	
Average attendance per session	14	13			10	
Total No. of new attendees to date	41 (8 from Allenton)	49 (12 from Allenton)			25	
No. who have done job search activities	20	21			40	
No. who have received IAG advice from Careers@derby	14	16			25	
No. referred to additional employability / learning activities	7	12			40	
Case Studies	1	1			4	

Report from Chris Walker, Careers Adviser

I have been running the Job Club at Allen Park now since September 2015. I am a fully, qualified Careers Advisor and have many years' experience of working with job seekers in community settings, job centres and the Careers@Derby Centre in Curzon Street.

There have been a high proportion of users accessing the job club through word of mouth from past or current users and I have noticed that although some users are already employed, they continue to access the job club to either look for additional hours or different roles. I am also finding that users

are appearing earlier than the start time advertised and are staying longer.

We are still seeing a good proportion of users from Allenton and the immediate surrounding area accessing the job club.

My knowledge and experience of barriers facing the unemployed such as social mobility, confidence, motivation and finance have enabled me to provide tailored careers advice and sign-posting on a case-by-case basis. The atmosphere within the Job Club is friendly and supportive and users are encouraged to help each other and share information eg. Job opportunities and will help each other with IT use of websites such as Find a Job and Indeed.

The Job Club continues at around 14 users on average per session and continued throughout the summer.

Links with the Job Centre Plus advisors remain strong although their focus is currently on rolling out Universal Credit so referrals to the Job Club from Job Centre have dropped but at the same time more people are finding out about the Job Club via the DALs brochures and local flyers.

Volunteers continue to play an important part in the support of the job club and I currently have two volunteers supporting. One of the volunteers has also moved onto ECDL with DALs.

Changes/improvements since last report:

- I have started to track past users and collect evidence of individuals going on to employment and have recorded this on a spreadsheet. This is on-going and I am working with colleagues to establish a more robust and consistent learner progress recording and tracking system. Outcomes are being passed to MIS team for data purposes.
- I am now involved with the Moving on from Caring project now and going forward, the overseeing of the job club will be shared between the team.

Case Study

L was referred to the job club through his support worker from Derby City Councils' "Welfare to Work" team with whom we have strong links, having ran confidence building workshops as well as attending their team meetings to outline our services.

A CV was created and the facilities and services explained. I carried out an IAG session which identified his aim was to gain employment in practical work such as warehousing or cleaning. I helped him to upload his CV to various websites.

L started to use the job club regularly to look for work and in September gained a full time position as a cleaner working in the INTU centre on nights.

When asked how the job club and our services had benefited him he stated:

"You can look for work here if you haven't got a computer at home. I haven't got those resources."

In addition L also said this:

"I was in a bad place and had no confidence. Coming here gave me that confidence. I wouldn't have got a job without you. Thank you."

Timescales

Project continues to meet expected outcomes.

Plans for next reporting period. *What are you going to do next? Are there any activities we should know about?*

Running of the Work Club will transfer to the team of DALs careers@derby advisers and from October will be shared between Simon Edwards, Jenny Gilbert, Shabana Hussain and Javaid Iqbal.