

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
<p>Project outcomes (from SLA)</p> <p>Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events</p>			
Reporting period dates	September to December 2018	Nr and age of people benefiting from the project during the reporting period	33 adults over 19
<p>Introduction</p> <p><i>Tell us basic information about the project and its outcomes and aims for reporting period.</i></p> <p>The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following:</p> <ul style="list-style-type: none"> • Free access to computers, telephones and stationery • Training in the use of Find a Job – Job Centres' preferred search engine • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance and Universal Credit • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Pathways to Employment team for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2018 Cumulative total	28 Sep 2018 Cumulative total	21 Dec 2018 Cumulative total	28 March 2018 Cumulative total	Contract target April 2018– March 2019	Comments
No. of sessions held to date	10	21	33		48	
Average attendance per session	14	13	12		10	
Total No. of new attendees to date	41 (8 from Allenton)	49 (12 from Allenton)	54 (12 from Allenton)		25	
No. who have done job search activities	20	21	24		40	
No. who have received IAG advice from Careers@Derby	14	16	19		25	
No. referred to additional employability / learning activities	7	12	20		40	
Case Studies	1	1	1		4	

Report from Chris Walker, Careers Adviser

Since September the support for the Job Club has been spread between our team so as to allow me time to concentrate on a separate project, Moving on From Care. However, from January onwards my intention is to move back to the job club more regularly because, as a consequence of multiple advisers running the club, it has not always been possible to collate as much data as I would like.

We are still seeing a good proportion of users from Allenton and the immediate surrounding area accessing the job club.

My knowledge and experience of barriers facing the unemployed such as social mobility, confidence, motivation and finance have enabled me to provide tailored careers advice and sign-posting on a case-by-case basis. The atmosphere within the Job Club is friendly and supportive and users are encouraged to help each other and share information eg. Job opportunities and will help each other with IT use of websites such as Find a Job and Indeed.

The Job Club continues to be a valuable resource for the community but I am finding that the majority of users are recommended to the job club via the Job Centre or friends. Recruitment from flyers and posters is low.

Links with the Job Centre Plus advisors remain strong although I am not currently based within the Job Centre as previously and volunteers continue to play an important part in the support of the job club. I currently have two volunteers supporting. One of the volunteers has also moved onto ECDL with DALs and the other will be re-locating to London in the New Year so more opportunities for other volunteers may arise.

Changes/improvements since last report:

- I have started to track past users and collect evidence of individuals going on to employment and have recorded this on a spreadsheet. This is on-going and I am working with colleagues to establish a more robust and consistent learner progress recording and tracking system. Outcomes are being passed to MIS team for data purposes.
- I will be looking into additional short courses available to users of the Job Club such as Digital Skills courses as well as an online Employability Qualification which will cover job seeking skills, IT safety as well as Health and Safety modules. Learners can have the option of completion of modules in their own time if they wish.

Case Study

J had been accessing the Job Club for a few months after initially being referred to me for one to one careers advice via the Job Centre. She was unsure as to what she wanted to do and had additional caring responsibilities, looking after her parents.

J was a quick learner and had worked for the Post Office for some years but had drifted over recent years in and out of low level jobs and lacked motivation. She was however IT literate and enjoyed helping people so I asked her to help out as a volunteer at the Job Club as my previous volunteer had moved into paid employment.

The Job Club helped to improve her confidence and due to her caring commitments she was eligible for the Moving on From Care Project for which I was the mentor in Derby City.

Additional careers guidance opened up other ideas for J and off the back of the experience gained helping other users, J became more focussed and wished to explore other voluntary options around helping people.

I sign posted her towards SOVA, a voluntary organisation based in Derby providing a mentoring service for young people alongside other projects that would be of interest to J.

In addition J was motivated to attend a volunteer open day at Derby University and made contact with another organisation 20/20.

Both organisations have asked her to interview and the intention is that the contacts she develops through these opportunities will open up part of the hidden job market.

Timescales

Project continues to meet expected outcomes.

Plans for next reporting period. *What are you going to do next? Are there any activities we should know about?*

Attendance by non ABL residents

Several non-residents continue to attend regularly; most live close by. At present there is scope to include them without having any impact on the ABL residents who attend. There is a camaraderie developing amongst the regular attendees that could be lost if attendance was restricted to non-residents and the numbers attending decreased. However if the number of non-residents increase to the extent that ABL residents cannot get the support they need then access to the Job Club by non-residents will be restricted

Data and impact evidence

The work to improve the collection of data, particularly with regard to capturing outcomes and tracking learner destinations, will continue. Additional information will be included in future reports. We are also waiting for some data from DWP on the breakdown of the claimant group within Derby, particularly with regard to male/female split and ethnic breakdown so that we can assess our provision against the local position.