

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
Project outcomes (from SLA) Average of 10 attendees per session 50 attendees per year Of which: 25 receive NCS IAG advice 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	Jun-Sep 2015	Nr and age of people benefiting from the project during the reporting period	
Introduction <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i> The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following: <ul style="list-style-type: none"> • Free access to computers, telephones and stationary • Training in the use of Universal Job Match using the 220Soft Universal Job Match training programme • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Careers@Derby for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2015 Cumulative total	28 Sep 2015 Cumulative total	21 Dec 2015 Cumulative total	28 March 2015 Cumulative total	Contract target April 2015 – March 2016	Comments
No. of sessions held to date	10	17	29		48	On track
Average attendance per half day session	3 - 4	6	8		10	On track
Total No. of new attendees to date	12	30	53 (of which 23 are Allenton residents)		50	On target
No. who have done job search activities	12	18	36		40	On target
No. who have received IAG advice from Careers@derby	1	13	23		25	On target
No. referred to additional employability / learning activities	7	10	17		40	On track
Case Studies	1	1	1		4	On track

Rizvan Bhatti, the DALs staff member who previously ran the Work Club left to take up a new post

over the summer but arranged a handover meeting with Chris Walker at the end of July to ensure there was continuity of support. Chris is a highly skilled, qualified Employability professional, who is part of the Careers@Derby team and has many years experience of working with job seekers in community settings, job centres and the Careers@Derby centre in Curzon Street. As well as providing the range of Work Club support, Chris' involvement in the project will bring IAG careers advice directly to the work club and make it easier for attendees to take advantage of this provision.

Jane, from Allenton Big Local, came to see Chris and he is featured in the 3rd issue which has raised awareness of the support offered and this raised awareness along with Chris's links to the Job Centre has seen a rise in the number of new attendees, with 21 new users in the last quarter.

As Chris is a qualified Careers Advisor, the number of IAG sessions has increased considerably to a cumulative total of 32 against a target of 25 for the year.

Chris has also been able to bring in a volunteer to support the sessions as the numbers grow, giving them some valuable work experience and allowing him to provide more tailored support for individuals if required.

Case Study

Paul was referred to the Job Club by his Job Centre Plus Advisor after being made redundant from his job as a mechanical fitter. His IT capability was low, he didn't have a current CV and being made redundant had affected his confidence in his own abilities.

Chris was able to create a CV that enabled Paul to market his skills and knowledge effectively which served to increase his confidence.

He then set up a Universal Job Match account and sat with Paul as he started to learn how to use the system. Paul had been trying to do his job searching on an iPad bought for him by his son but without having basic IT knowledge this was causing him to get frustrated.

Paul has been back for ongoing support and is starting to get offers of interviews and has now signed up for a First Click into Computers course with Derby Adult Learning Services which will help him with his IT knowledge gaps after being told about the course and its benefits to him by Chris.

In addition he has now gained a week's work trial at Bombardier in January with view to being taken on for forthcoming contracts. He has already passed a one day interview.

Quotes

- **I feel the staff are going above and beyond to be helpful. They are doing their best to keep our mind set positive and it is extremely appreciated by us.**
- **I have found the Job Club to be just what I need to motivate and assist me to achieve what is required; to complete CV's etc. Chris has been a great help in aiding me to see a clear way forward, for which I am grateful.**

Timescales

Is project on track? If not what are you planning to do to address the issues?

The project is on track to meet overall targets and has already seen an increase in the number of IAG sessions as described earlier. The target for IAG has been reached and offer is also still available for job seekers attending the project to continue this support at the Careers@Derby centre in Curzon Street should they wish to. The target for users doing job search activities has also been exceeded.

Average attendance per session has increased in recent weeks and is now averaging about eight. In addition we have decided to continue through lunch so that job seekers can get support at a time that suits them.

The target of 50 new users has also been exceeded, with 53 new users so far. However more than half of the current group are not ABL residents. Many are from the wider Allenton area or Alvaston. It is felt that opening up the club to others creates a livelier atmosphere and attendees feel supported as part of a group.

The number of referrals through Jobcentre Plus has increased as a result of discussions with individual JCP staff, but also with Managers. Further meetings with Managers are planned in the Autumn.

Plans for next reporting period

What are you going to do next? Are there any activities we should know about?

Publicity will be broadened out beyond the Allenton area so that residents who are attending other events or activities in the City will be made aware of the Work Club.

Chris will also be seeking feedback from participants to gauge the interest in other activities that could be run at the Work Club. This could include short workshops on areas of interest eg interview preparation or visiting speakers.