

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
Project outcomes (from SLA) Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	April 2015 – April 2016	Nr and age of people benefiting from the project during the reporting period	73 (in total over the 12 month contract period)
Introduction <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i> The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following: <ul style="list-style-type: none"> • Free access to computers, telephones and stationary • Training in the use of Universal Job Match using the 220Soft Universal Job Match training programme • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Careers@Derby for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2015 Cumulative total	28 Sep 2015 Cumulative total	21 Dec 2015 Cumulative total	28 March 2016 Cumulative total	Contract target April 2015 – March 2016
No. of sessions held to date	10	17	29	42	48
Average attendance per half day session	3 - 4	6	8	10	10
Total No. of new attendees to date	16	34	53	73	50
No. who have done job search activities	12	18	36	43	40
No. who have received IAG advice from Careers@derby	1	13	23	39	25
No. referred to additional employability / learning activities	7	10	17	37 With DALs 7 External 44 Total	40
Case Studies	1	1	1	1	4

I have been running the Job Club at Allen Park now since September 2015. I am a fully, qualified Careers Advisor, part of the Careers@Derby team and have many years experience of working with job seekers in community settings, job centres and the Careers@Derby centre in Curzon Street. As well as providing the range of Work Club support, my involvement in the project has brought IAG careers advice directly to the work club and makes it easier for attendees to take advantage of this provision. In addition my knowledge and experience of barriers facing the unemployed such as social mobility and funding has enabled me to provide tailored careers advice when needed. This has been reflected in the increase of recorded IAG sessions which has risen to 39 against a target of 25.

Jane, from Allenton Big Local, came to see me in November and the Job Club was featured in the 3rd

issue which has raised awareness of the support offered and this raised awareness, along with my links to the Job Centre, has seen a rise in the number of new attendees, with 25 new users in the last quarter. During the last 12 months there have been 73 attendees at the Job Club

Two volunteers now support the sessions as the numbers have grown, giving them some valuable work experience and allowing me to provide more tailored support for individuals if required. They are patient, knowledgeable and caring individuals and do it all with a smile on their faces!

Thirty seven of the Job Club users have moved on to additional learning with Derby Adult Learning Service and a further seven were referred to other providers including the voluntary sector and Shaw Trust.

On a more subtle level, and not one that can be measured, I have noticed a camaraderie developing amongst the users of the Job Club. They will help each other, share their experiences and give each other tips about searching for work. You can see their confidence growing and many have said that they find the atmosphere welcoming and relaxed.

Harpreet

Harpreet had been using the Job Club for a few weeks and asked me to check over her CV. This initial enquiry actually led to a full Careers advice session which enabled Harpreet to identify other sectors of work which she hadn't considered.

We re-wrote her CV with a slant towards customer service or retail sales and referred her to a four day course at The Council House.

This course enabled Harpreet to complete a Level 1 Aims Award in Customer Service and Retail Sales which in turn has increased her confidence and employability prospects.

Quotes

- I feel the staff are going up and beyond to be helpful. They are doing their best to keep our mind set positive and it is extremely appreciated by us.
- I have found the Job Club to be just what I need to motivate and assist me to achieve what is required; to complete CV's etc. Chris has been a great help in aiding me to see a clear way forward, for which I am grateful.

Timescales

Is project on track? If not what are you planning to do to address the issues?

The project has met the key targets and has already seen a significant increase in the number of IAG sessions as described earlier. The only target that was not met was the number of sessions held. During the school holidays in July and August 2015 there was no demand for sessions so they were cancelled. This has been considered for the 2016/17 year and the target for the number of sessions has been reduced. The target for IAG has been reached and job seekers attending the project can also access this support at the Careers@Derby centre in Curzon Street should they wish to. The target for users doing job search activities has also been exceeded. Average attendance per session has increased in recent weeks and is now averaging ten. In addition we have decided to continue through lunch so that job seekers can get support at a time that suits them. The number of referrals

through Jobcentre Plus has increased as a result of discussions with individual JCP staff and also with Managers.

Plans for next reporting period

What are you going to do next? Are there any activities we should know about?

We will continue to review access to the Job Club by non ABL residents. There are several non residents regularly attending the club but most of them live close by. At present there is scope to include them without having any impact on the ABL residents who attend. There is a camaraderie developing amongst the regular attendees that could be lost if attendance was restricted to non-residents and the numbers attending decreased. However if the number of non-residents increase to the extent that ABL residents cannot get the support they need then access to the Job Club by non-residents will be restricted.

Effective tracking for outcomes will start. We will contact those who previously attended the Work Club to find out what they are doing now.