

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
Project outcomes (from SLA) Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	April 2016 – June 2016	Nr and age of people benefiting from the project during the reporting period	39 (17 live in ABL area)
Introduction <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i> The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following: <ul style="list-style-type: none"> • Free access to computers, telephones and stationary • Training in the use of Universal Job Match using the 220Soft Universal Job Match training programme • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Careers@Derby for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2016 Cumulative total	28 Sep 2016 Cumulative total	21 Dec 2016 Cumulative total	28 March 2017 Cumulative total	Contract target April 2016– March 2017	Comments
No. of sessions held to date	11				48	
Average attendance per half day session	11				10	
Total No. of new attendees to date	39				25	
No. who have done job search activities	22				40	
No. who have received IAG advice from Careers@derby	17				25	
No. referred to additional employability / learning activities	7				40	
Case Studies	1				4	

During this period we have been contacting some of the former work club members. We found out that of the 18 who replied, 6 had found permanent work and 2 had gone on to further education courses.

Report from the Work Club leader:

I have been running the Work Club at Allen Park now since September 2015. I am a fully, qualified Careers Advisor, part of the Careers@Derby team and have many years experience of working with job seekers in community settings, job centres and the Careers@Derby centre in Curzon Street. As well as providing the range of Work Club support, my involvement in the project has brought IAG careers advice directly to the work club and makes it easier for attendees to take advantage of this provision. In addition my knowledge and experience of barriers facing the unemployed such as

social mobility and funding has enabled me to provide tailored careers advice when needed. Two volunteers now support the sessions as the numbers have grown, giving them some valuable work experience and allowing me to provide more tailored support for individuals if required.

Gail – Case Study

Gail was referred to the ABL Work Club by her Job Centre Plus Advisor to access the specific careers advice on offer via myself. She was an experienced administrator but her CV was not getting her to interview and consequently her confidence was starting to suffer. I re-wrote her CV and worked on interview techniques with her. The rest of the story is better told by Gail.

"I decided to enrol at a temporary agency, the consultant was very impressed, but said she would struggle to get what I wanted, I stuck to my guns and held out for a couple of weeks, then out of the blue, she rang - this temporary assignment for a PA job appeared, due to illness, I went for the interview and was successful, before I had even started they rang to ask me to attend another interview - with the PA, (she had heard about me and wanted to meet me) we got on really well and she asked me to join temporary long term, with a view to being permanent if we both worked well together, as the Business Leadership Team Secretary for four Divisional Managers! I've been there six weeks now."

In addition Gail also took the time to contact me to express her thanks and again I quote:

"Hi Chris,
I know it has been a while since you heard from me, but I would like to say,
'A Massive Thank You, for all your help and support! You make everyone feel welcome and encourage them to succeed, as well as showing them what is new in the recruitment field and how to use their skills to produce a cv worthy of employment.
Thank you again, I know I couldn't have done it without the confidence and support you gave me,

The point of this case study is not to highlight me, this is what I do everyday, but to make the point that without the Work Club being in situ then case studies like Gail would not be possible.
Over to Gail again for the final say!

I have secured a full time job within my field of expertise and could not have done this without the help, support and encouragement - I had worked for the same company for twenty-three years and was made redundant, so you lose touch of how to write a cv, what your personal statement should include and the confidence in yourself. Chris is brilliant, he made me realise I was worthy of another job and my expertise and qualities were sought after.
Well Done to Chris! I attended the job club for several weeks and he showed the same support and encouragement to all attendees,

Timescales

Is project on track? Yes

If not what are you planning to do to address the issues?

Plans for next reporting period

What are you going to do next? Are there any activities we should know about?

We will continue to review access to the Job Club by non ABL residents. There are several non residents regularly attending the club as most of them live close by. At present there is scope to include them without having any impact on the ABL residents who attend. There is a camaraderie developing amongst the regular attendees that could be lost if attendance was restricted to non-residents and the numbers attending decreased. However if the number of non-residents increase to the extent that ABL residents cannot get the support they need then access to the Job Club by non-residents will be restricted.

Effective tracking for outcomes will be continued for the next 12 months