

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
Project outcomes (from SLA) Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	July – September 2017	Nr and age of people benefiting from the project during the reporting period	52 (23 from Allenton) All 19+
Introduction <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i> The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following: <ul style="list-style-type: none"> • Free access to computers, telephones and stationery • Training in the use of Universal Job Match using the 220Soft Universal Job Match training programme • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Careers@Derby for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2017 Cumulative total	28 Sep 2017 Cumulative total	21 Dec 2017 Cumulative total	28 March 2018 Cumulative total	Contract target April 2017–March 2018	Comments
No. of sessions held to date	10	22			48	
Average attendance per session	14	12			10	
Total No. of new attendees to date	40 (19 from Allenton)	52 (23 from Allenton)			25	
No. who have done job search activities	29	33			40	
No. who have received IAG advice from Careers@derby	17	24			25	
No. referred to additional employability / learning activities	12	16			40	
Case Studies	1	1	1	1	4	

Report from Chris Walker, Careers Adviser

I have been running the Job Club at Allen Park now since September 2015. I am a fully, qualified Careers Advisor, part of the Careers@Derby team and have many years experience of working with job seekers in community settings, job centres and the Careers@Derby Centre in Curzon Street.

As well as providing the range of Work Club support, I continue to provide career focused Information, Advice and Guidance (IAG) directly to the work club in addition to offering sessions at other times/venues to suit individual needs.

My knowledge and experience of barriers facing the unemployed such as social mobility, confidence, motivation and finance have enabled me to provide tailored careers advice and sign-posting on a case-by-case basis. The atmosphere within the Job Club is friendly and supportive and users are encouraged help each other and share information eg. job opportunities.

The Job Club continues to grow with numbers averaging 11 per session; a high proportion of attendees come from Allenton and the immediate surrounding areas.

Through utilisation of local provider knowledge, I have referred some of the long term users of the job club to Derby Colleges' Towards Work programme. This project offers long term, one to one support for users and is a natural step forward for some of the regulars

Links with the Job Centre Plus advisors remain strong and they all know about and refer their customers to the Job Club if appropriate. This is reflected in the rising numbers of attendees from the Allenton area.

Rebecca Manship (Enthusiasm) conducted a 'Theme Review' on 21.08.17. She had the opportunity to speak with the new Head of Service, Debbie Watson, and some of the people attending the Job Club. Overall, Rebecca found the provision to be good and having a positive impact on those who attended. The challenges with tracking learners and general information/data collection were recognised. These are being addressed as part of a wider review of the Careers@Derby team.

Changes/improvements since last report:

- We have started to track past users and collect evidence of individuals going on to employment. This is on-going and I am working with colleagues to establish a more robust and consistent learner progress recording and tracking system
- A notice board has been set within the centre reception area where current job vacancies are displayed and updated on a regular basis.
- Debbie Watson, new Head of Service started in post on 1st September following Cath Harcula's retirement.

Case Study

T accessed the Job Club for additional support in looking for work in May 2017 after being referred via his Job Centre Plus Advisor. An IAG session was carried out. A CV was created, e-mail account set up and CV linked to Universal Job Match to enable T to start job searching. He was looking for practical work, preferably outdoors.

As part of the IAG session it was also identified that additional learning around numeracy would be beneficial and as a result he started an entry level numeracy course with Derby Adult Learning Services. However, despite considerable support from the tutor, T struggled to meet the requirements and was signposted to a non-exam course (Access Your Potential) but T did not take up this offer.

In September T started a Tree Surgeon course with Derby College and has hopes of gaining employment when the qualification is complete.

Timescales

Project continues to meet expected outcomes.

Plans for next reporting period. *What are you going to do next? Are there any activities we should know about?*

Attendance by non ABL residents

Several non-residents continue to attend regularly; most live close by. At present there is scope to include them without having any impact on the ABL residents who attend. There is a camaraderie developing amongst the regular attendees that could be lost if attendance was restricted to non-residents and the numbers attending decreased. However if the number of non-residents increase to the extent that ABL residents cannot get the support they need then access to the Job Club by non-residents will be restricted.

Data and impact evidence

The work to improve the collection of data, particularly with regard to capturing outcomes and tracking learner destinations, will continue. Additional information will be included in future reports. We are also waiting for some data from DWP on the breakdown of the claimant group within Derby, particularly with regard to male/female split and ethnic breakdown so that we can assess our provision against the local position.

Learner Feedback

We will seek some feedback from the Job Club attendees through our Learner Focus Group process to find out more about the impact, what other support would be helpful and whether there are any improvements that could be made.