

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
Project outcomes (from SLA) Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	October to December	Nr and age of people benefiting from the project during the reporting period	
Introduction <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i> The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following: <ul style="list-style-type: none"> • Free access to computers, telephones and stationery • Training in the use of Universal Job Match using the 220Soft Universal Job Match training programme • Coaching and support for individual job search • Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance • Opportunity to meet other job seekers • Links to Allenton Library to enable jobseekers to use library facilities for independent job search • Referrals to Careers@Derby for on-site individual careers information advice and guidance (at no cost to Allenton Big Local) 			

Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2017 Cumulative total	28 Sep 2017 Cumulative total	21 Dec 2017 Cumulative total	28 March 2018 Cumulative total	Contract target April 2017– March 2018	Comments
No. of sessions held to date	10	22	34		48	
Average attendance per session	14	12	12		10	
Total No. of new attendees to date	40 (19 from Allenton)	52 (23 from Allenton)	73 (28 from Allenton)		25	
No. who have done job search activities	29	33	40		40	
No. who have received IAG advice from Careers@derby	17	24	39		25	
No. referred to additional employability / learning activities	12	16	25		40	
Case Studies	1	1	1	1	4	

Report from Chris Walker, Careers Adviser

Attendance at the Work Club has remained consistent throughout the reporting period, with an average of around 12 people taking advantage of the service between 10.00-3.30. Most stay for around an hour and take part in a mixture of self-directed job search, mediated help to apply for jobs and IAG. The target for new attendees from the Allenton area has now reached 28 and surpassed the target for the year.

Some of the longer term jobseekers have managed to find employment during this period, including a gentleman who had suffered anxiety and lack of confidence for some while, but with help and perseverance has managed to secure a permanent position as a Kitchen Porter at Derby County's Pride Park Stadium.

We conducted a focus group in October/November, which was run independently by a senior staff member from DALs. The full transcript of this is included as an Appendix, however, the general response indicated that the support offered by the Work Club was positive in providing a service that was needed and not provided elsewhere in the area. It could perhaps be summed up by the following comment. 'If it wasn't for help provided at the club one learner said that 'he would be snookered as he has no computer facilities at home'. Although he can use his phone for Facebook, he said that 'it isn't the same as a computer'.

Changes/improvements since last report:

- No significant changes during this quarter. The Work Club was actively promoted at a recent Jobcentre Plus Provider event and DWP Work Coaches are continuing to refer.

Case Study

Z was referred to the job club by her work coach at the Job Centre at the beginning of October. She had suffered bereavement recently and had found her previous role too stressful and had resigned. She wanted to return to employment in an administrative role but felt that she needed some support and somewhere to come to that was welcoming to enable her to do job searching.

She had tried the central library but time constraints on the computers made it difficult.

An initial IAG session was carried out and identified improvements that could be made to the CV and application process. We re-wrote the CV together and Z was offered an interview working within the NHS.

She was not feeling very confident about the interview process so I completed a separate interview practice session with her in the morning of the interview.

Z was successful and her comments about the whole process are as follows:

"I met with Chris walker in September 2017 at Allen Park

I explained how I was lacking confidence and needed support to find work. Chris listened and suggested a 121 to talk properly.

I met with Chris on the agreed date and we had a thorough discussion. I learned that it was important to apply for jobs that are right for me, and suitable with regards to what I want.

This was very good advice as I feel in desperation I could have made the error of applying for unsuitable roles.

I would make use of the job club at Allenton regularly and soon got a interview for a role. I was very nervous and Chris agreed another 121 to help prepare me for the interview. I was told the kind of questions to expect and how to respond. I learned the importance of explaining my experience on a task and saying how I did it and what the outcome was. I attended the interview fully prepared and was successful and offered the post.

I feel this was all thanks to Chris as he prepared me and gave me the confidence that I needed. Without this support I would not have been empowered to do so well. I am very grateful to Chris and will not forget his help ever. "

Timescales

Project continues to meet expected outcomes.

Plans for next reporting period. *What are you going to do next? Are there any activities we should know about?*

During the next quarter we are going to offer further short employability workshops covering a range of job seeking skills that have been identified from the Focus Group. These will be run on a separate day to the Work Club and offered to all attendees.

We shall also be referring to a new DiGi skills course that is being offered at another DALs centre in the New Year and which aims to better equip people to conduct independent job search.