

## Allenton Big Local Partnership Group (ABL Group) 13 February 2018, 5pm, Slaney Close Community Room

Resident members	Name	Representing	Present (P) Apologies (A)
	Nicola Camp	Resident	A
	Sue Davies	Vice Chair / Resident	P
	Silvie Dutson	Resident	P
	Edith Lang	Chair / Resident	P
	Rebecca Manship	Resident / LTO / Enthusiasm	P
	Heather Russo	Resident	P
	Joe Russo	Resident / Enthusiasm	P
	Margaret Woodbridge	Resident / Nacro Osmaston Family Project Manager	P
Advisory members	Bill Badham	Big Local Rep	P
	Jane Bettany	Co-ordinator / Communications	P
	Helen Faulconbridge	Derby Homes	P
	Simon Edwards	Derby Adult Learning	A
	Rebecca Hudson	Neighbourhood Board	P
	Mairi Radcliffe	St Martins / Community Hub	P
	Sharon Sewell	Derby City Council	A
	Carl Willis	Derby City Council	P
	Mick Whitehead	Chair of OSCAR	P

		Action
1.	<p><b><u>ELECTION OF CHAIR</u></b></p> <p>Edith was elected as Chair for 2018. Heather was voted in as Vice Chair. The partnership group thanked Sue Davies for acting as Vice Chair for Allenton Big Local from the start of the project to 2017.</p>	
2.	<p><b><u>APOLOGIES</u></b></p> <p>Apologies were given by those indicated above. Jane was asked to contact Nicola to find out whether she still wants to be a member of the partnership.</p>	JB
3.	<p><b><u>UPDATE ON COMMUNITY HUB</u></b></p> <p>Mairi reported that sound progress was being made. A 'show around' the community centre is held every third Friday of the month and everyone is welcome to attend to see the work in progress. There have been delays fitting the floor in the new extension due to low temperatures. In turn, this is holding up other jobs, including the installation of the heating.</p> <p>Carl shared some of the project costings with the partnership group. These showed a committed spend so far of approximately £121k, but the related work has an estimated commercial value of £617k. However, the project is now much more extensive than originally envisaged and there is still additional work that needs to be completed and this will give rise to a shortfall in funds. The partnership group was asked to consider providing an additional £36k of ABL funding for the St Martin's Community Centre project.</p> <p>The partnership group were not willing to make an immediate decision. Instead, Carl was asked to submit a formal proposal for this additional funding, showing</p>	CW

	<p>how it fits with ABL's priorities and funding criteria. The proposal should also include headline figures on what has been spent already, the commercial value of the project, how much St Martin's Methodist Church are contributing to the project, and how much extra funding is needed and why.</p> <p>The proposal would then be shared with the ABL partners by email for them to carefully consider prior to meeting to discuss the request in more detail and make a decision on whether to approve the funding. The meeting to discuss this request will be held on Friday 16 February 2pm to 3pm at St Martin's Community Centre. Jane was asked to send out a meeting invite to everyone. Anyone who is unable to attend the meeting can comment, approve or object to the proposal in advance of the meeting by emailing Jane. Only residents will be able to vote.</p> <p>If the partnership group decides to approve the extra funding at the meeting on 16 February, the LTO will need to submit an additional plan to Local Trust. The additional plan will then need to be approved by Local Trust and this is likely to take at least one month from submission (possibly up to two months).</p>	<p>JB</p> <p>RM/JB</p>
<p>4.</p>	<p><b><u>UPDATES ON PLAN/BUDGET/COMMUNICATIONS</u></b></p> <p>The recruitment of new communications provider and plan co-ordinator were discussed. One idea was to base the new person at St Martin's Community Centre so that local residents can easily access information about Allenton Big Local. A short term solution may need to be found before anyone is appointed in the longer term. Jane, Rebecca and Edith were asked to meet to discuss a job specification and what is required to recruit a replacement plan co-ordinator and communications provider. Jane was asked to arrange a meeting with Rebecca and Edith as soon as possible.</p> <p>The quarterly reports had been circulated prior to the meeting and there were no questions arising.</p> <p>Edith highlighted that there had still been no sub-group review on youth activities. The initial meeting had only discussed events and a report had been submitted for that, but there had been no discussion of youth activities. Jane was asked to send out a Doodle poll to arrange for Heather, Edith and Silvie to meet to discuss this.</p> <p>The monthly finance report had also been circulated to the partnership group by email prior to the meeting.</p> <p>The summary finance figures as at 31 January were:</p> <p>Bank balance: £72,221.07</p> <p>QTR 1 Spend £84,711.37  QTR 2 Spend £27,130.01  QTR 3 Spend £40,822.03  Jan 2018 spend £9,699.02</p> <p>Total 2017/18 spend to date: £162,362.43</p> <p>Jane advised that a Community Chest application had been received from Brigden Allotment Association for an amount that was in excess of the £1,000 funding limit for the scheme. This was discussed around the table and it was suggested that the association be signposted to the Derby Crowdfund project, to which ABL would be willing to pledge £1,000. There is the potential for Derby City Council to also match fund eligible projects. Jane was asked to contact Brigden Allotment Association and to include Carl's email contact so that they can get further information about how the Crowdfund scheme works.</p>	<p>JB</p> <p>JB</p> <p>JB</p>

	<p>Jo Solbe from Derby Homes had been in touch to ask whether ABL would be providing funding for inflatables and food for the BMX Tracks event, which will be held in September 2018. There were no objections to this, but Jane was asked to pass the enquiry on to Enthusiasm as holders of the Events SLA.</p> <p>Jo had also asked the ABL partnership to consider providing funding support from March 2019 for the ongoing provision of BMX coaching sessions for young people at Cotton Lane. The coaching is currently funded by the Lottery, but funding runs out at the end of October 2018. Because the BMX track falls just outside of the ABL area, the partnership expressed concern about how many of the young people taking part would be ABL residents and asked how that percentage might be increased. The partnership asked Jane to contact Jo and ask her to resubmit her request in September so that the activity could be considered as part of the next ABL plan that will run from April 2019 onwards.</p> <p>Jane let the partnership know that feedback and comments from the Bursary Scheme recipients had now been analysed and a report had been posted on the <a href="http://biglocalallenton.co.uk">biglocalallenton.co.uk</a> blog.</p> <p>The next Osmaston community meeting will be held on 21 February at 11am at Marble Hall. Jane asked whether a member of the partnership was free to attend on behalf of ABL and Rebecca agreed to attend.</p>	<p>JB</p> <p>JB</p> <p>RM</p>
5.	<p><b><u>REPORTS FROM SUB GROUPS</u></b></p> <p>There were no further reports outstanding, other than the youth activity (see item 4 above).</p>	
6.	<p><b><u>AGREE WAY FORWARD IN OUR APPROACH TO LEGACY</u></b></p> <p>ABL has reviewed activities and, broadly speaking, the activities being funded are going well and are expected to receive continued support in the next plan. However, we still need to give consideration to whether there is anything else we need to be doing with the Big Local funding and whether there are any emerging needs that should be addressed through new activities.</p> <p>Some time within the next six months ABL will need to have a conversation about what, if anything, we are missing. The partnership was asked to consider what format the conversation should take. Should we review as a partnership, or open the discussions out to other local groups, organisation and residents?</p> <p>The partnership members were asked to think about this so that a decision could be made at the March meeting on the process that would be adopted for gathering ideas.</p>	<p>All</p>
6.	<p><b><u>MINUTES FROM LAST MEETING AND MATTERS ARISING</u></b></p> <p>One amendment was requested: Joe Russo attended the last meeting as a resident and representing Enthusiasm (not as an LTO representative).</p> <p>Joe raised the proposal for the school awards night that is to be piloted at Merrill in July. Jane was asked to resend the proposal from Joe so that this item could be finalised at the March meeting.</p>	<p>JB</p> <p>JB</p>
8.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Joe mentioned that Enthusiasm had held a 25 year celebration on 23 February. The event was attended by some ABL members and ABL was also featured in the presentation made on the day. Enthusiasm has also been asked to take a</p>	

	<p>group of young people (predominantly from the ABL area) to an event attended by Special Advisor to the Prime Minister, Nero Ughwujabo.</p> <p>Rebecca asked whether delivery partners can adjust the costings in their SLAs to reflect additional staff costs, such as pension costs. It was agreed that the existing partners can bring back their SLAs to the partnership group at the March meeting, when they will be reviewed and discussed within the partnership. An increase of up to 2% (or a proportionate reduction in outputs, if preferred) may then be agreed, subject to underspend being available within the current plan. Annual reviews will then be built into the next plan.</p> <p>Edith highlighted the need to recruit more residents onto the ABL partnership. She asked everyone to bring an idea to the next meeting on how we might recruit more partnership members and generate interest amongst residents who are not already connected to ABL.</p> <p>A discussion took place on ways to support a local organisation and it was agreed that a further meeting should be scheduled to discuss this further, which Jane was asked to arrange.</p> <p>Sue advised the partnership group that this would be her last meeting as she had decided to step down from the ABL group.</p>	<p>Delivery partners</p> <p>All</p> <p>JB</p>
9.	<p><b><u>WHAT DIFFERENCE HAVE WE MADE?</u></b></p> <ul style="list-style-type: none"> <li>• Agreed a process for considering additional funding requests.</li> </ul>	