

## Allenton Big Local Partnership Group (ABL Group) 13 March 2018, 5pm, Slaney Close Community Room

Resident members	Name	Representing	Present (P) Apologies (A)
	Nicola Camp	Resident	A
	Silvie Dutson	Resident	A
	Edith Lang	Chair / Resident	P
	Rebecca Manship	Resident / LTO / Enthusiasm	P
	Heather Russo	Resident	P
	Joe Russo	Resident / Enthusiasm	P
	Margaret Woodbridge	Resident / Nacro Osmaston Family Project Manager	P
Advisory members	Bill Badham	Big Local Rep	P
	Jane Bettany	Co-ordinator / Communications	P
	Helen Faulconbridge	Derby Homes	P
	Simon Edwards	Derby Adult Learning	P
	Rebecca Hudson	Neighbourhood Board	A
	Mairi Radcliffe	St Martins / Community Hub	P
	Sharon Sewell	Derby City Council	A
	Carl Willis	Derby City Council	P
	Mick Whitehead	Chair of OSCAR	P
Visitor	Claudia Bain	Local resident	P

		Action
1.	<p><b><u>NOMINATE CHAIR</u></b></p> <p>Edith was nominated to chair the meeting.</p>	
2.	<p><b><u>APOLOGIES</u></b></p> <p>Apologies were given by those indicated above. It was confirmed that Sue Davies had resigned from the partnership. Heather will call to see Sue to deliver a card expressing our thanks for her past contributions.</p> <p>Jane advised that she had contacted Nicola Camp and Nicola has advised that she hasn't been to meetings lately because of family illness. Jane was asked to contact Nicola to see whether or not she wanted to continue as a member of the partnership.</p> <p>The Chair introduced local resident, Claudia Bain, who listened to round the table introductions from each partnership member.</p>	<p>HR</p> <p>JB</p>
3.	<p><b><u>DERBY ADULT LEARNING</u></b></p> <p>Simon advised that Derby Adult Learning has passed the Matrix Standard Assessment for Information and Guidance.</p> <p>A paper from Simon had been circulated prior to the meeting. He explained that it was an initial proposal to explore whether the idea was of interest to the ABL partnership. The proposal had been prompted by the fact that the learning services do lots of things, but it is sometimes difficult to find vehicles for creative projects.</p>	

	<p>Simon's paper proposed a Learning Project for Allenton. He told the partnership that a similar project had been run in the Green Lane area, focusing on the history of the locality and including an exhibition by shop keepers. This project had been well received. Simon was proposing a similarly themed ABL project as he felt it might chime with our ideas about legacy and it could involve members of the community that ABL is not engaging with at the moment.</p> <p>The initiative could also appeal to people who are interested in getting involved in creative projects, but who would not necessarily want to attend a course.</p> <p>Simon asked the partnership whether they thought there would be interest locally in this kind of project and whether it would fit in with ABL's priorities and objectives. Although details of associated costs had not been submitted at this initial stage, Simon explained that some of the costs could be funded through adult education if a qualification were involved, but there would be other costs associated with the project that ABL could support if the partnership wanted to get involved.</p> <p>The learning project would be about teaching adults new skills (such as research skills), but it would also be about generating creative artefacts. The project would involve local people exploring local history, as well as their own personal histories. An artefact or exhibition could be produced, possibly using video (potentially local film clubs could be involved). The creative artefacts could then be exhibited at local events or displayed in a community space such as St Martin's Community Centre.</p> <p>The partnership felt that this kind of arts project would fit in with Priorities 1 and 2 (Strengthening the Community and Improving Life Skills).</p> <p>The partnership discussed some past arts projects that had generated dissatisfaction in the area in the past, but it was acknowledged that this may have been because local people weren't consulted or involved in creating the artwork. The majority of partnership members felt that a Learning Project could offer an opportunity to open up the arts to local people and give them a chance to explore their creativity in a new or different way. Examples of successfully creative arts projects in the past were cited, such as the graffiti project in Osmaston, the Aorta publication and Enthusiasm's trips to the theatre with young people.</p> <p>In conclusion, the partnership were interested in exploring the idea further - on the basis that it should be a project aimed at adults, rather than a youth project.</p> <p>Simon agreed to talk with his colleagues and a meeting would then be arranged between Derby Adult Learning and representatives from ABL who were interested in being part of a sub-group. Heather and Rebecca agreed to be part of the sub-group and Claudia would also be interested in taking part if she becomes a member of the ABL partnership.</p> <p>Joe pointed out that the process for joining the ABL group was that interested residents should meet with two resident members of the partnership so that they can explain what is involved and the commitment required. Jane advised that she and Edith had met separately with Claudia before the meeting to explain what ABL was about and Edith confirmed that she would arrange another meeting to talk to Claudia again.</p> <p>Simon was to arrange a meeting between Derby Adult Learning and the members of the sub-group so that a full proposal can be worked on.</p>	<p>SE</p> <p>EL</p> <p>SE/HR/RM/CB</p>
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	<p>Once it becomes clear whether this project is going to go ahead, Rebecca asked that she be informed about the costings so that next year's budget could be re-profiled to accommodate the extra spend.</p>	
4.	<p><b><u>UPDATE ON COMMUNITY HUB</u></b></p> <p>Since the last meeting there has been a significant delay caused by the cold weather, although some other work inside the centre has been able to go ahead. Stud walling, fireproofing, electrical work, and the boarding of ceilings has taken place. Next week plastering will be carried out and by the end of next week the whole extension will be plastered.</p> <p>The monthly tour has been postponed until Friday 23 March so that people can see the completed plastering work. ABL partnership members are welcome to attend.</p> <p>There has been a lot of weekend working over the last few weeks, including a tidy up on site with the young people from Juniper Training. Carl asked the partnership to keep checking the Facebook page regularly for the latest updates.</p> <p>Following the successful bid to ABL for additional funding for the project, St Martin's has applied to the Methodist Church for match funding and representatives from the wider Methodist Church organisation would be visiting the Community Centre later in the week to see the project for themselves.</p> <p>Mairi also advised that meetings had taken place with the mental health charity Head High, which is looking to use St Martin's as a crisis café at night.</p> <p>One of the benefits of the way the building has been designed is that it can accommodate different groups and be used for a variety of activities.</p>	All
5.	<p><b><u>Nacro OSMASTON PROJECT</u></b></p> <p>Edith had circulated a copy of a draft letter to Nacro and asked the partnership whether they approved the content of the letter. The partnership confirmed that they were happy with the wording.</p> <p>Although the content of the letter has relevance to other organisations, it was felt that it would be easier to send the letter directly to Joanne Drew and not copy in the other parties at this stage.</p> <p>Margaret pointed out that Nacro should be addressed with an upper case 'N' and lower case 'acro'.</p> <p>The letter was part of the approach that had been agreed in the extraordinary meeting when it was considered useful for ABL to talk to Joanne Drew at Nacro to offer support moving forward. ABL needs to clarify its connection with Nacro and the activities they deliver and then take decisions from then.</p> <p>Margaret advised that Joanne Drew may well forward the letter on to another person within Nacro.</p> <p>Once the letter has been sent, ABL needs a reply from Nacro (to Edith, as Chair) before any further action or decisions are taken. Edith advised that she would send the letter by first class post the next day and also email it to Joanne Drew.</p> <p>A proposal from Nacro had been submitted for discussion, but it had been received too late for people to have time to read it prior to the meeting. Carl</p>	EL

	<p>and Margaret were reminded that the proposal they were asked to draw up in the extraordinary meeting was an action for Carl and Margaret to look at options for the way forward for Nacro, not a request to submit an application for financial support.</p> <p>The partnership now needs to wait to hear back from Joanne Drew and then they will continue the discussion through Nacro.</p>	
6.	<p><b><u>SCHOOLS AWARD EVENING</u></b></p> <p>Joe had tabled this idea a while ago and he asked the partnership to confirm whether they want him to go ahead with the Merrill awards. The partnership agreed the spend, which is expected to be approximately £500. Once the details of the award have been finalised, a purchase order will need to be raised and the LTO will ask Merrill to submit an invoice to cover the cost of what ABL has agreed to sponsor as part of the awards evening.</p>	JR/RM
7.	<p><b><u>UPDATES ON PLAN/BUDGET/COMMUNICATIONS</u></b></p> <p>The monthly finance report had been circulated to the partnership group by email prior to the meeting.</p> <p>The summary finance figures as at 28 February were:</p> <p>Bank balance: £61,756.96</p> <p>QTR 1 Spend £84,711.37  QTR 2 Spend £27,130.01  QTR 3 Spend £40,822.03  Jan 2018 spend £9,699.02  Feb 18 spend £10,464.11</p> <p>Total 2017/18 spend to date: £172,826.54</p> <p>A spend return has recently been submitted to Local Trust. Rebecca, Haydn and Jane had identified underspend in the current financial year, together with some projected underspend for next year which will be used to fund the additional £36k awarded to St Martin's Community Centre. Rebecca will ask Haydn to update the budget spreadsheet and submit this to Local Trust for approval. Once this has been done, St Martin's will be able to submit an invoice for £36k to ABL.</p> <p>The partnership was asked to vote on whether they wanted to award £750 from the Events budget for the BMX Track event in September. It is not an ABL event, but we have supported it over the last two years because a lot of ABL young people attend. Joe felt that it should be Enthusiasm's decision as they hold the SLA for the events budget. Jane will contact Jo Solbe at Derby Homes and ask her to get in touch with Rebecca Manship so that she can confirm whether funding will be available.</p> <p>The 2% increase to SLA fees discussed at the previous meeting was revisited. It was agreed that the revised figures reflecting a 2% increase be brought to the next meeting. These should be presented based on the model used by Derby Adult Learning Service. Jane will forward this example to the other delivery partners. The additional 2% has been built into the budget figures that will be submitted to Local Trust for next year.</p> <p>The Plan Co-ordinator vacancy has been advertised on the ABL website and on Twitter and Facebook. The expectation is that the post will continue as a self-employed role, but the partnership saw no reason why it could not be an employed role (on a one year contract) if this was better for the successful</p>	<p>RM</p> <p>JB</p> <p>JB</p>

	<p>candidate. Mairi expressed an interest in putting forward a proposal that the person be based at St Martin's. However, this may be something to aim for once St Martin's Community Centre is completed. In the short term, the immediate need for the Plan Co-ordination duties may need to be absorbed by Enthusiasm, at least until a new person is appointed.</p> <p>The communications service was also discussed and it was agreed that this role should be advertised on the ABL website, with an agreed closing date. However, Jane was asked to hold back until after the deadline for the Plan Co-ordinator role to see how many applications are received. If there are no applications then the Plan Co-ordinator and Communications roles could be advertised together with an option for one candidate to take on both roles.</p> <p>Joe pointed out that, if there is a gap, the work will still need to be done and Enthusiasm will pick this up by appointing someone from within Enthusiasm to do the work.</p>	
8.	<p><b><u>REPORTS FROM SUB GROUPS</u></b></p> <p>The final sub-group review had taken place prior to the meeting. The activity reviewed was Improving Life Skills (Young People) and the review was completed by Heather and Edith.</p> <p>Edith will type up the notes from the review and circulate them to the partnership in due course. However, in summary, Edith and Heather reported that the activity has been successful and is still the right thing to do as a priority within the ABL Plan. There had been a few adjustments needed to the activity of late, bearing in mind that the regular youth club had not been able to run because of the refurbishment of St Martin's Community Centre. However, other activities (including some new ones) have been delivered instead, such as sleepovers for the girls and trips to the theatre, which have resulted in increased self-esteem. The young people get a lot out of the ABL funded activities and the number of young people attending is increasing. It will be good to get access to St Martin's again once the refurbishment is complete so that the regular youth clubs can resume.</p>	EL
9.	<p><b><u>AGREE FORMAT FOR GATHERING IDEAS FOR OUR NEXT PLAN AND ABL LEGACY</u></b></p> <p>All of the sub-group reviews have now taken place through a clear and robust process, and a few tweaks have been made to activities as a result. This gives the partnership confidence over the coming financial year that ABL is still doing the right things in the right way.</p> <p>The next step in terms of review is to start thinking about whether there is anything we are missing. Already under consideration are the implications of the Osmaston Nacro project funding shortfall, but how can ABL start to consider other emerging trends and developments within the area?</p> <p>One review option is to build on the fact that there all of the key delivery partners are represented on the ABL partnership and developments can be discussed within the regular meetings or at an extra meeting to focus on review. Another option is to canvas the thoughts and ideas of people who aren't members of the partnership and who may bring different views and ideas that ABL hasn't yet thought about. This second option could take the form of an invited meeting where local partners and organisations can bring other ideas to the table. For example, how might we generate additional income.</p> <p>Another approach would be to hold an initial discussion with the ABL</p>	

	<p>partnership and then follow it up with an open meeting to gather the views of local residents, groups and other organisations.</p> <p>The partnership felt that it would be useful to hold an open consultancy event to check that our vision and themes are still relevant. The video that was produced during the initial Big Local consultation worked well, alongside questionnaires to capture people’s views. Joe suggested that ABL commission a company to do another similar video, maybe through The Quad. Other ideas were to complete a brainstorm session as a partnership and to take a stall on Allenton market to ask people their views using camcorders. The aim would be to consult on themes for activities, see how the ideas tie into the existing programmes and also consider what other Big Local areas are doing.</p> <p>It was felt that a set time slot needed to be established (of about 2 hours) to consider the process, what we are going to do and how the review should best be conducted. The partnership considered whether to discuss the right approach as part of a slot in a regular agenda or whether to give over a whole meeting (either instead of, or in addition to a regular monthly meeting).</p> <p>Edith advised the partnership that she had been invited by Local Trust to attend a Legacy Learning Cluster on 21 March in London, so that may generate some ideas that she can share at a future meeting.</p> <p>It was agreed that the partnership would use the majority of the 10 April meeting to discuss this and agree a format for the review and consultation campaign. The agenda for the April meeting will need to reflect this plan.</p> <p>It was noted that, if the April meeting is going to focus primarily on the review and consultation planning, the partnership may need to arrange another meeting if Joanne Drew from Nacro responds to Edith’s letter and wants to discuss that situation further. The Chair made the partnership aware that there may well be a need to call an additional meeting before 10 April to discuss Nacro’s position.</p>	RM
6.	<p><b><u>MINUTES FROM LAST MEETING AND MATTERS ARISING</u></b></p> <p>No matters arising.</p>	
8.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Bill let the partnership know that Big Local is not running regional Spring events this year but would instead be holding a national two-day event called Big Local Connects, which will allow people from all the Big Local areas to meet together as a bigger community. The event is scheduled to take place in London on 29 and 30 June. Further information is available <a href="#">here on the Local Trust website</a>.</p> <p>There will also be Big Local Learning Clusters, including one on addressing youth violence which Bill has asked Big Local to get in touch with Enthusiasm about.</p>	
9.	<p><b><u>WHAT DIFFERENCE HAVE WE MADE?</u></b></p> <ul style="list-style-type: none"> <li>• Acknowledged that we need to go back to our community to refresh what we do.</li> <li>• We have found a way to look to support one of the best children’s support organisations in the area, but this has had to be in a way that is consistent with how ABL works. Thank you to Margaret and we hope that this will lead to a good process.</li> </ul>	

