

Project		Work Club	
Lead delivery partner		Derby City Council Adult Learning Service	
Theme	Creating Opportunities for training and employment	Priority	3
Activity	Work Club	Budget code	
<b>Project outcomes (from SLA)</b>  Average of 10 attendees per session 50 attendees per year Of which: 25 receive Careers Information, Advice and Guidance 40 Referred to additional employability skills/ learning activities 40 increase job search activity e.g. using Libraries 4 case studies to show the positive impact of the Club Additional evidence will include photographs, contribution to local newsletters, involvement in the Big Local Celebration events			
Reporting period dates	January to March 2018	Nr and age of people benefiting from the project during the reporting period	
<b>Introduction</b>  <i>Tell us basic information about the project and its outcomes and aims for reporting period.</i>  <b>The broad aim of the Allenton Work Club is to reduce the barriers that job seekers face in gaining employment. The Work Club offers the following:</b> <ul style="list-style-type: none"> <li>• Free access to computers, telephones and stationery</li> <li>• Training in the use of Find a Job – Job Centres' preferred search engine</li> <li>• Coaching and support for individual job search</li> <li>• Evidence of job search activity to meet Job Centre Plus requirements for those claiming Job Seekers Allowance and Universal Credit</li> <li>• Opportunity to meet other job seekers</li> <li>• Links to Allenton Library to enable jobseekers to use library facilities for independent job search</li> <li>• Referrals to Pathways to Employment team for on-site individual careers information advice and guidance (at no cost to Allenton Big Local)</li> </ul>			

### Activities undertaken during reporting period

Tell us what you have done and how well things have gone. Include any issues carried over from previous report, activities carried out and any base line monitoring. Please attach photographs, quotes, good news stories etc

The following table shows the numbers achieved against the outcomes required as indicated in the Service Level Agreement. The grey shaded area includes the final quarter reporting and comments:

	30 June 2018 Cumulative total	28 Sep 2018 Cumulative total	21 Dec 2018 Cumulative total	28 March 2019 Cumulative total	Contract target April 2018–March 2019	Comments
No. of sessions held to date	10	21	33	45	48	
Average attendance per session	14	13	12	12	10	
Total No. of new attendees to date	41 (8 from Allenton)	49 (12 from Allenton)	54 (12 from Allenton)	66 (18 from Allenton)	25	
No. who have done job search activities	20	21	24	47	40	
No. who have received IAG advice from Careers@Derby	14	16	19	31	25	
No. referred to additional employability / learning activities	15	22	30	42	40	
Case Studies	1	1	1	1	4	

### Report from Chris Walker, Careers Adviser

I have now moved back to the Job Club every Monday as well as working on a separate project as mentioned in the previous report. We are still seeing a good proportion of users from Allenton and the immediate surrounding area accessing the job club and the majority of set targets for the Job Club have been achieved this year.

As a consequence of working on a different project we have been able to open up E Learning packages to the Job Club users using the AIMS Award body. Learners can work on a range of different modules including Job Seeking Skills, Understanding How To Be Successful and Internet Safety at Level 1 equivalent.

To date three of the Job Club users have achieved qualification and others are working towards assessment.

The atmosphere continues to be friendly and supportive and users encourage and motivate each other and we have even had previous users, who are now in employment, coming back to say hello! Feedback from job seekers tells us that facilities such as this Job Club are highly valued and are becoming rarer as funding is cut across the City. The option to be able to spend unlimited time on job search applications, have specialised career support and up to the date IT available is very important.

#### Changes/improvements since last report:

- Introduction of E Learning packages through AIMS Awarding body

#### Case Study

P has been using the Job Club on and off for the last 18 months during quite a traumatic time in his life. He was originally sofa surfing after leaving home and had to wait a long time to get somewhere to live due to lack of availability of suitable housing.

During this time he moved into the YMCA Hostel which was not an ideal setting and made job searching difficult. The environment there can be quite hostile according to users and this made P quite worried.

The Job Club was beneficial in that we were able to support him with various application forms for properties, use of the telephone and a welcoming, safe environment.

P eventually was offered suitable accommodation through a housing support agency and again, the use of a phone and the internet, allowed him to make regular contact with the relevant agencies.

In addition we were able to sign post P towards furniture donations from local charities.

As he has become more settled this has in turn enabled him to start the E Learning packages offered and he has recently passed The Extended Award in Employability Skills at Level 1. P continues to access the Job Club and we have recently updated his CV to show the progress he has made.

#### Timescales

*Project continues to meet expected outcomes.*

**Plans for next reporting period.** *What are you going to do next? Are there any activities we should know about?*

*Continue to expand the E Learning packages on offer*

**Attendance by non ABL residents**

Several non-residents continue to attend regularly; most live close by. At present there is scope to include them without having any impact on the ABL residents who attend. There is a camaraderie developing amongst the regular attendees that could be lost if attendance was restricted to non-residents and the numbers attending decreased. However if the number of non-residents increase to the extent that ABL residents cannot get the support they need then access to the Job Club by non-residents will be restricted

**Data and impact evidence**

The work to improve the collection of data, particularly with regard to capturing outcomes and tracking learner destinations, will continue.