

Allenton Big Local Partnership Group 9th July 2019, 5.30pm, Chatterbox Cafe

Resident members	Name	Representing	Present (✓) Apologies (A) No Apologies (NA)
	Edith Lang	Chair/ Resident	A
	Rebecca Manship	Resident	✓
	Heather Russo	Vice Chair/ Resident	A
	Joe Russo	Resident / Enthusiasm	✓
	Margaret Woodbridge	Vice Chair/ Resident	✓
	Nicola Camp	Resident	✓
Advisory Members	Danuta Birkin	Nacro	A
	Simon Edwards	Derby Adult Learning	A
	Mairi Radcliffe	St Martins / Community Hub	✓
Workers	Nicola Lewis	LTO/Enthusiasm	✓
	Paul Brookhouse	Plan Coordinator	✓
	Bill Badham	Big Local Rep	A
Attendees	Carl Willis	Derby City Council	✓
	Mick Whitehead	Resident	✓

		Action
1.	<p><u>NOMINATE CHAIR</u></p> <p>Heather Russo Chaired meeting in Edith's absence and noted that meeting would be shorter due to people having to leave early.</p>	
2.	<p><u>APOLOGIES</u></p> <p>Apologies were given by those indicated above.</p> <p>BB – on holiday EL – Gave earlier in day due to practical issue with vehicle SE – Personal Circumstances DB -- Personal Circumstances</p>	
3.	<p><u>Events</u></p> <p>MR, HR & MW met to specifically discuss Xmas and the possibilities of a sustainable plan that can go beyond ABL and MR distributed a financial breakdown of options for it.</p> <p>JR reminded meeting that decisions around Xmas event were an operational issue and should be discussed at the relevant sub-group and decisions made there for sign off.</p>	

	<p>It was also noted that the Reindeers were an expensive option and were not well 'used' at last year's event and weren't worth having just to have use of the grotto. Was proposed by JR and seconded by RM that these are not an option for this year to ensure sustainability. There were no objections at meeting to this proposal.</p> <p>Sub-Group to meet with St Martin's urgently to make some decisions on Xmas. HR to lead on this.</p>	HR/ Sub - Group																					
4.	<p><u>Bursary Applications</u></p> <p>Due to time restraints was decided that Sub-Group designated for this should make final decisions on current applications.</p>	EL/Sub - Group																					
5.	<p><u>Budget & Finance Report</u></p> <p>3-year budget: £442,287.80 Spent: £8,775.59 Balance: £433,512.39</p> <p>Total 2019-2020 spend to date: £8,775.59 Total overall: £548,891.19</p> <p>Unallocated spends by March 2020</p> <table> <tr> <td>1.4</td> <td>Community Chest</td> <td>£2,000.00</td> </tr> <tr> <td>2.5</td> <td>Activities for older Residents</td> <td>£2,876.11</td> </tr> <tr> <td>2.6</td> <td>Families & Disabled Children</td> <td>£6,500.00</td> </tr> <tr> <td>3.2</td> <td>Opportunities for work/training</td> <td>£408.10</td> </tr> <tr> <td>4.1</td> <td>Project Coordinator</td> <td>£5,517.50</td> </tr> <tr> <td>4.2</td> <td>Communications</td> <td>£5,925.00</td> </tr> <tr> <td>4.3</td> <td>Partnership cost</td> <td>£872.70</td> </tr> </table> <p>Total Unallocated as of 31/5/2019 £24,119.41</p> <p>ABL funds held by Enthusiasm as of 30th April: £67,456.25</p> <p>It was highlighted that the word 'unallocated' doesn't mean that it's not a designated spend but that it hasn't been invoiced as of yet.</p>	1.4	Community Chest	£2,000.00	2.5	Activities for older Residents	£2,876.11	2.6	Families & Disabled Children	£6,500.00	3.2	Opportunities for work/training	£408.10	4.1	Project Coordinator	£5,517.50	4.2	Communications	£5,925.00	4.3	Partnership cost	£872.70	
1.4	Community Chest	£2,000.00																					
2.5	Activities for older Residents	£2,876.11																					
2.6	Families & Disabled Children	£6,500.00																					
3.2	Opportunities for work/training	£408.10																					
4.1	Project Coordinator	£5,517.50																					
4.2	Communications	£5,925.00																					
4.3	Partnership cost	£872.70																					
6.	<p><u>Summer Activities inc Community Chest Application</u></p> <p>PB gave update in SE absence. Flyers and posters now produced and distributed some amongst room. Everyone to publish and encourage individuals to sign up for event.</p> <p>PB will collate into piles of 30 and distribute to schools on list in next week, for them to distribute to students before the school term finishes - and other relevant partners also.</p> <p>PB to advertise on social media</p>	<p>All</p> <p>PB</p> <p>PB</p>																					
7.	<p><u>Royal Visit</u></p> <p>CW updated on protocol and arrangements for the Royal Visit of HRH Princess Anne on Thursday 18th July. Reminded individuals that they must reply to his latest email confirming attendance as he needed to confirm final numbers.</p>																						

8.	<p><u>Co-ordinator Update</u></p> <p>Only been a short time since last meeting and was also on leave, so not a big update.</p> <p>Focus moving forward is on website and social media as well as starting to work on newsletter.</p> <p>Quarterly reports to be distributed once all received from organisations who receive funding through ABL</p>	PB
9.	<p><u>Minutes from last meeting</u></p> <p>Actions from them updated all completed. Minutes agreed.</p> <p>NC didn't receive confirmation of booking, PB to resend it to her</p> <p>Key has been given to JB Bestwick temporarily to put posters in for Royal visit. PB to get key back and keep.</p>	PB
10.	<p><u>AOB</u></p> <p>A discussion took place around frequency of meetings and whether one a month is still required or productive. In short term it was decided to cancel August meeting due to it being summer holidays and continue this discussion at future meetings.</p> <p>To be added to September agenda</p>	PB
11.	<p><u>What Difference Have We Made</u></p> <p>Sub-Groups have been refocussed to decide on operation matters and bring any thing relevant to Partnership Group Meetings</p> <p>Litter Pick carried out by Enthusiasm and other volunteers at Marble Arch to improve area</p>	