

Allenton Community Chest Big Local Application Form

Before completing this application, please ensure that you read the guidance notes

Name of Supporting Group or Organisation	Date of application

Contact Name: **Position in group:**
Address: **Email:**
..... **Phone:**
Postcode:

Names and contact details of residents (must live in the Big Local area)

First Name: **Surname:**
Address: **Email:**
..... **Phone:**
Postcode: **Mobile:**

First Name: **Surname:**
Address: **Email:**
..... **Phone:**
Postcode: **Mobile:**

1. Which of the Allenton Big Local priorities does your application respond to? Please tick those areas that apply from the list below

- Strengthening the community
- Improving life skills
- Creating opportunities for training and employment

2. What is your project and who will it benefit? Please include age groups and how many you expect to be from the Big local area.

3. What do you need money for and how much do you need from Allenton Big Local?- please include a breakdown.

Breakdown of how the money will be spent

Description	Cost
Total	

Will you receive any funding/resources from anywhere else for this project? - if yes, please give details

When do you expect to spend the funding by? *(please note that funding needs to be spent within 12 months of being awarded)*

4. What benefits will this money bring to the Allenton Big Local area? - How will your project help us meet the priorities in the Big Local Plan?

5. How will we know you have made a difference? Whatever approach you choose, we would expect to hear from those who have benefited.

e.g. This can be feedback through an email, photographs, a short presentation, at an event, a short report, or a video clip. Please let us know how you plan to tell us how the grant has made a difference. This information will be used to promote Allenton Big Local and the Community Funding opportunities. We will also need you to complete our Grant Feedback form within one month of the end of funding.

6. How will you keep track of the money? Who will hold the money and how will expenditure be approved and kept track of? If you are successful, we will ask you to sign an agreement with us that you will use the money as agreed in this application. We expect you to keep receipts as these will need to be submitted at the end of the funding. **Please include a Bank statement from the supporting organisation along with this application.**

7. Anything else you would like to add to support your application?

8. Declaration

- I certify that the information contained in this application is true and correct
- If the information changes in any way, I will notify Allenton Big Local immediately
- The organisation will only use the grant for the reason given in this application. If it is used for anything else, Allenton Big Local may ask the group or organisation to repay it, and may want to see our accounting records. I acknowledge that the group or organisation will also have to repay any money we don't spend.
- I understand that the Allenton Big Local Partnership's decision is final.
- I understand that we are required to report back on the way the grant has been used and its impact.

Residents

First Name: **Surname:**

Position in group (if applicable):

Signature:

First Name: **Surname:**

Position in group (if applicable):

Signature:

Supporting Organisation

Organisation Name:

Contact First name: **Surname:**

Signature:

Thank you for your application, please return either by post or email
Post: Allenton Big Local, c/o The Enthusiasm Trust, 152-154 Addison Road, Allenton, DE24 8FL
email: info@biglocalallenton.co.uk (if sending electronic copy we will still need a signed hard copy in the post)

Admin use only:

Received	Acknowledged	Panel Meeting	Awarded	Advised